**OFFICE OF THE DISTRICT & SESSIONS JUDGE THATTA**

 No.EB. /2025. Thatta dated: .05.2025.

**ADVERTISEMENT**

 The applications are invited to fill up the following vacant posts in the District & Sessions Court, Thatta Sindh, from the candidates who fulfill the following requirements as mentioned against each post.

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| --- | --- | --- | --- |
| **Sr. No.** | **Title of Posts with grade** | **Number of posts** | **Minimum Qualification and Age Limit** |
|  | Junior Clerks(BPS-11) | 12 | * Intermediate
* Typing Speed 40 WPM
* Must possess certificate of MS Office from recognized institution.
* Age Limit (21 to 25 years)
* Domicile & PRC Thatta District
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|  | Driver(BPS-07) | 01 | * Matric
* Age Limit (21 to 28 years)
* [Experience] Minimum 03 years experience of driving.
* Valid driving license
* Should be able to read road signs and highway Codes.
* Domicile & PRC Thatta District
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|  | Bailiff (BPS-05) | 01 | * Matric
* Age Limit (21 to 28 years)
* Domicile & PRC Thatta District
 |
|  | Bailiff (BPS-02) | 02 | * Matric
* Age Limit (21 to 28 years)
* Domicile & PRC Thatta District
 |
|  | Naib Qasid (BPS-02) | 01 | * Primary
* Age Limit (21 to 28 years)
* Domicile & PRC Thatta District
 |
|  | Farash(BPS-02) | 04 | * Primary
* Age Limit (21 to 28 years)
* Domicile & PRC Thatta District
 |
|  | Chowkidar(BPS-03) | 01 | * Primary
* Age Limit (21 to 28 years)
* Domicile & PRC Thatta District
 |
|  | Chowkidar(BPS-02) | 02 | * Primary
* Age Limit (21 to 28 years)
* Domicile & PRC Thatta District
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**PROCEDURE TO SUBMIT APPLICATION:**

1. As per the decision of competent authority, the initial test for post at S.No.01 shall be conducted through National Testing Service [NTS] and interested candidates for the post of S.No.01 may submit their online applications against post of Junior Clerks at www.nts.org.pk. Helpline: +92-51-844-444-1; Email: quary@nts.org.pk
2. After submission of online applications for post of serial No.01, the candidate may download system generated Challan of Rs.\_\_\_\_\_\_\_\_\_\_\_\_/- (Rupees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Only) and deposit it in any branch of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. **(The Challan fee is non-refundable)**
3. The candidates for the Post of Serial No.01 only are required to upload CNIC, Domicile, PRC [Form-D], one recent Photograph, NOC (in case of Government Servant) and Academic Documents, Character Certificate of Academic Institute last attended, two character certificates from other respectable persons not being relatives but well acquainted with his character and antecedents, at NTS Online Portal. Candidates with disability are required to upload CNIC having wheel chair logo issued by NADRA.
4. The successful candidate(s) having procured 50 and above marks of written test shall have to pass skill test i.e. typing test to be conducted on typing software under the guidance of IT Department, Honourable High Court of Sindh, Karachi.
5. Disable candidates are required to upload CNIC having Wheel Chair logo issued by NADRA.
6. Female Candidates should also be provided equal opportunity to participate, hence, they may also apply for the above captioned vacant posts.
7. The date for initial test and result of candidates for post of Sr.No.1 will be announced by NTS on their official Website. The list of successful candidates will also be affixed on Notice Board of District Court, Thatta as well as its official Website.
8. From serial No.02 to 08, the candidates are required to send their applications along with attested copies of Educational documents, CNIC, Domicile, PRC (Form-D), 04 passport size photographs by post or by hand should reach the Office of the District & Sessions Judge, Thatta on or before \_\_\_\_\_\_\_\_\_ till 03:00 pm sharp. The applications received after office hours will not be entertained.
9. The final list of eligible candidates for the post from Sr. No.02 to 08 will be displayed on the Notice Board of District Court, Thatta as well as official Website.
10. Female Candidates should also be provided equal opportunity to participate, hence, they may also apply for the above captioned vacant posts of Sr. No.02 to 08.
11. 5% quota reserved for candidates with disabilities.
12. Separate application form may be filed / sent for each posts if applying for more than one post of Sr. No.02 to 08.
13. Government servants should apply through proper channel. Maximum age limit for Civil Servants applying through proper channel is 30 years, if he has served for not less than three years.
14. Overage candidates may also apply subject to relaxation by the Hon’ble Chief Justice, Hon’ble High Court of Sindh, Karachi, if they qualify for appointment.
15. No TA/DA will be paid for appearing in test / interview.
16. Only short listed candidates will be called for test/ interview.
17. The candidates, at the time of interview, should bring along with them their original documents.
18. The decision of the Selection Committee shall be final.
19. The last date of submission of applications is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**.**
20. Incomplete job applications will not be entertained and will be rejected without assigning any reason.
21. In case of any omission or misrepresentation, the candidature can be cancelled at any stage of the recruitment process.

**District & Sessions Judge, Thatta**